

**GOVERNMENT OF PAKISTAN  
MINISTRY OF HOUSING & WORKS  
GENERAL SECTION**



**Tender Notice**

Sealed bids are invited from original manufacturers/ authorized dealer/ reputed stationers/general order suppliers registered with income and sales tax department and are on Active Taxpayers List (ATL) of FBR, having their own offices/ stock in Islamabad/ Rawalpindi, for supply of following items to Ministry of Housing and Works, Government of Pakistan, Islamabad during Financial Year 2023-24.

Sr.#	Tender Description	Bid Security/Earnest Money (not exceeding 5%)
1.	Purchase of Stationery Items	Rs.50,000/- (In the shape of Pay order/ Demand Draft / Call Deposit in Favor of DDO, M/o Housing & Works)
2.	Purchase of Computer Stationery (Toners for printers, Fax Machines and Photocopier Machines)	
3.	Purchase of Other/Misc. Items	

2. Bids shall be received and opened as per the following schedule:

Date of collection of bidding documents	Till 07-08-2023 during office hours. Interested and eligible bidders may receive a complete set of bidding documents containing list of items, specifications of required items and detailed terms and conditions from Room No. 5, Ground Floor, B-Block Pak Secretariat, Islamabad on submission of written application on company's letter head and on payment of Non-refundable fee DD/Pay Order of Rs.500/-.
Closing date and time for receiving sealed bids	Till 08-08-2023 upto 11:00 A.M
Date time and place of opening of Bids	On 08-08-2023 at 12:00 P.M in the Committee Room of the Ministry of Housing & Works.

3. Single stage one envelope procedure as contained in Rule 36(a) of PPRA Rules, 2004 shall apply.
4. Procuring agency reserves the right to accept or reject any or all bids/ proposals in accordance with Rule- 33 of PPRA Rules 2004.
5. The Tender Notice is also available on the website of M/o Housing and Works.

**M. AURANGZAIB DURRANI**

Section Officer (General)

M/o Housing and Works,

Islamabad

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